



MARION COUNTY R-II SCHOOL

WELCOME BACK TO SCHOOL 2023-2024

OPEN HOUSE ON THURSDAY, AUGUST 17, 2023

ONLINE REGISTRATION WILL BE OPEN FROM JULY 18TH – AUGUST 18TH, 2023 FOR ALL NEW AND RETURNING STUDENTS.

Online Registration allows parents to sign off on student permissions, along with viewing school policies and handbooks. Registration may be completed from your home and is preferred that it is completed before Open House. Parent Portal Letters will be sent via email with the information you need to login to your parent portal.

There are several forms that will NOT be online. They will be available the night of Open House.

IF YOU ARE NEW TO THE DISTRICT, PLEASE CONTACT THE OFFICE BY CALLING 573-439-5913.

IF YOUR STUDENT IS RETURNING TO MARION COUNTY R-II, PLEASE PROCEED WITH THE INSTRUCTIONS BELOW FOR ACCESSING ONLINE REGISTRATION. IF YOU DO NOT HAVE A PARENT PORTAL, PLEASE CALL THE OFFICE AT 573-439-5913. WE WILL SEND YOU AN INVITE VIA EMAIL TO LUMEN PARENT PORTAL.

TO ACCESS PARENT PORTAL GO TO: www.marion.k12.mo.us

INSTRUCTIONS FOR ACCESSING ONLINE REGISTRATION:

1. Login to **Lumen Parent Portal**
2. Click on the Lumen Tab
3. Enter your User Name and Password
4. Under your student's name, click the **View Student Summary Tab**
5. On the left-hand side, click **Student Registration Info Tab**
6. **You must click SUBMIT for each form**
7. Please complete this for each of your student's registered at Marion County R-II

Adding multiple students to a parent login by the parent

This process allows having multiple students available when logging into one account.

1. Sign into one of the students portal using the information from the notification letter.
2. Accept the agreements if not already completed.
3. Select the button **Add My Other Students (if any)**
4. Enter the Portal Student ID# from the notification letter for the student being added.
5. Enter the user name and password from the letter.
6. Select the button **Request Access to Your Student Information**.

Notification Letter

Student Information

School Location: High School

Student: Allen, Kala J. Portal Student ID #: 6835

Grade Level: 11

Homeroom Teacher: Stanley, Dave

Portal Access Overview

The Parent Portal will give you access to information about the many services and programs provided by our district. Below is information of how you are able to access this information.

Below is the login information you need to access your portal area.

URL: <https://showandtell.lumentouchhosts.com/lumen/signin>

Location #: 4

Parent Access User ID: pfftxs

Parent Access User Password: lum3n

The screenshot shows a mobile application interface titled "My Students Summary Info". Under the "Additional Student Summary Access" section, there is a "General Information" subsection with three input fields: "Lumen Portal Student ID #*", "Parent Access User ID for Student*", and "Parent Access Password for Student*" (with a "re-type" field). A green box in the notification letter highlights the "Parent Access User ID: pfftxs" and "Parent Access User Password: lum3n" fields, with a green arrow pointing to the "Parent Access User ID for Student*" and "Parent Access Password for Student*" input fields in the form. At the bottom of the form, there are "Cancel" and "Request Access to Your Student Information" buttons.